Guidelines for the Applicants of the open call “Implementation of the Model for Home Visits and Provision of Early Intervention Services” under the Programme “Health” of the European Economic Area Financial Mechanism 2014-2021

Annex 7

**METHODOLOGY FOR CALCULATING MONITORING INDICATORS**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Indicator No.** | **Indicator name** | **Indicator target value** | **Indicator description** | **MEASUREMENT OF THE INDICATOR** | | | | | **Institution responsible for submission of information/data towards CPMA** |
|  |  |  |  | **Unit of measurement** | **Calculation type** | **Calculation method** | **Source of information** | **Moment of achievement** |  |
| **Outcome Indicators** | | | | | | | | | |
| 1. | Number of beneficiaries of services provided or improved[[1]](#footnote-2)  (disaggregated by gender). | 1617[[2]](#footnote-3) | Beneficiary of the provided services by the home visit specialists (receiving at least 70 percent of all planned visits)[[3]](#footnote-4).  Number of beneficiaries shall be counted only for the period that they shall be included within the list of beneficiaries receiving home visit services.  The threshold of at least 70 percent of visits shall be counted from all of the visits that were planned during the period of the project implementation and that the beneficiary was included within the list of beneficiaries receiving the home visit services. | Number | Filled in | Only the beneficiaries having received the services provided by the home visit specialists shall be totalled. | Primary information sources: summary activity reports of the home visit specialists presented by the Project Promoter.  Secondary information sources:  Project payment requests. | Continuous monitoring. Data on the achievement of the indicator shall be gathered no less than once every six months in accordance with the periodicity of the submission of payment requests (hereinafter referred to as – PR). The indicator shall be considered as achieved following the approval of the PR. | Project Promoter |
| **Output Indicators** | | | | | | | | | |
| 1. | Number of municipalities involved in model for home visits and provision of early intervention services. | 10 | Number of municipalities involved in the model for home visits and provision of early intervention services. | Number | Filled in | Only the municipalities involved in the model for home visits and provision of early intervention services shall be totalled. | Primary information source: documents submitted by the Project Promoter (partnership, co-operation agreements, etc.) substantiating the number of municipalities involved in the model.  Secondary information sources:  Project payment requests and project contract. | Continuous monitoring.  Data on the achievement of the indicator shall be gathered no less than once every six months in accordance with the periodicity of the submission of PR.  The indicator shall be considered as achieved following the approval of the final PR. | Project Promoter |

**METHODOLOGY FOR CALCULATING MONITORING INDICATORS OF THE BILATERAL PARTNERSHIP**

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| **Indicator No.** | **Title** | **Target value** | **Indicator description** | **MEASUREMENT OF THE INDICATOR** | | | | | **Institution responsible for submission of the information towards CPMA** |
|  |  |  |  | **Unit of measurement** | **Calculation type** | **Calculation method** | **Source of information** | **Period** |  |
| **Outcome Indicators** | | | | | | | | | |
| 1. | Level of satisfaction with the partnership (disaggregated by State type). | At least 4.5 and positive base change |  | Measuring scale from 1 to 7 | Filled in | Survey of all Project Promoters and/or Partner(s). | Primary information source: Survey conducted on behalf of the Financial Mechanism Office | Following the survey administered upon completion of the projects | FMO |
| 2. | Level of trust between cooperating entities in Beneficiary States and Donor States (disaggregated by State type). | At least 4.5 and positive base change |  | Measuring scale from 1 to 7 | Filled in | Survey of all Project Promoters and/or Partner(s). | Primary information source: Survey conducted on behalf of the Financial Mechanism Office. | Following the survey administered upon completion of the projects | FMO |
| 3. | Share of cooperating organisations that apply the knowledge acquired from bilateral partnership  (disaggregated by State type). | 50% |  | Percentage | Filled in. | Survey of all Project Promoters and/or Partner(s). | Primary information source: Survey conducted on behalf of the Financial Mechanism Office | Following the survey administered upon completion of the projects | FMO |
| **Output Indicators** | | | | | | | | | |
| 1. | Number of participants from Beneficiary States in exchanges (disaggregated by gender, Donor State). | 20 |  | Number | Filled in | The total number of employees from Beneficiary States in exchange. | Primary information source: documents of the Project Promoter and/or partners (e.g., list of participants, business trip order, etc.).  Secondary information source: payment requests. | Data on the achievement of the indicator shall be gathered no less than once every six months in accordance with the periodicity of the submission of PR.  The indicator shall be considered as achieved following the approval of the PR. | Project Promoter |
| 2. | Number of participants from Donor States in exchanges (disaggregated by gender, Donor State). | 12 |  | Number | Filled in | The total number of employees from Donor States in exchange. | Primary information source: documents of the Project Promoter and/or partners (e.g., list of participants, business trip order, etc.).  Secondary information source: payment requests. | Data on the achievement of the indicator shall be gathered no less than once every six months in accordance with the periodicity of the submission of PR.  The indicator shall be considered as achieved following the approval of the PR. | Project Promoter |
| 3. | Number of projects involving cooperation with a Donor Project Partner (disaggregated by Donor State). | 7 |  | Number | Filled in | Total number of implemented projects involving cooperation with a Donor Project Partner. | Primary information sources: partnership and project implementation contract.  Secondary information sources: final payment request. | Data on the achievement of the indicator shall be gathered no less than once every six months in accordance with the periodicity of the submission of payment requests.  The indicator shall be considered as achieved following the approval of the PR. | Project Promoter |

**METHODOLOGY FOR CALCULATING MONITORING INDICATORS FOR PROJECT POST-COMPLETION**

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| **Indicator No.** | **Title** | **Target value** | **Indicator description** | **MEASUREMENT OF THE INDICATOR** | | | | | **Institution responsible for submission of the information towards CPMA** |
|  |  |  |  | **Unit of measurement** | **Calculation type** | **Calculation method** | **Source of information** | **Period** |  |
| **Outcome Indicators** | | | | | | | | | |
| 1. | Number of beneficiaries who have received the services provided by the home visit specialist(s) per year. | The target value shall be no lower than 25. The specific value shall be entered by the Applicant in observance of the established provisions within item 24 of the present Guidelines. | Number of beneficiaries[[4]](#footnote-5) having received the services provided by the home visit specialist(s) per year following the implementation and completion of the Project.  Number of beneficiaries shall be counted only for the period that they shall be included within the list of beneficiaries receiving home visit services. | Number | Filled in | Total number of beneficiaries having received home visit specialist(s) services following the implementation and completion of the Project. | Information sources: summary activity reports of the home visit specialists presented by the Project Promoter. | Data on the achievement of the indicator shall be gathered no less than once every 5 years following the implementation and completion of the Project, and in such cases where the specified post-completion period of the Project shall exceed the 5 year threshold, throughout the entire specified post-completion period of the Project. | Project Promoter |

1. The indicator for the “Number of beneficiaries of services provided or improved” shall be considered to be the total indicator of the Programme “Health”, inclusive of the total product outcome of all of the projects during the programme. The target indicator value of the open call “Implementation of model for home visits and provision of early intervention services” shall consist solely of the number of beneficiaries of services provided. [↑](#footnote-ref-2)
2. The present target value shall include the value of the following modalities of the Programme “Health”: open call “Number of health offices in pre-schools and schools with improved services for children”, pre-defined project “Programme “Incredible years” adaptation and implementation within the Republic of Lithuania” and the open call “Implementation of model for home visits and provisions of early intervention services”. [↑](#footnote-ref-3)
3. Families shall be calculated as a single person for the present indicator, i.e., the family shall be comparable to a unique individual. [↑](#footnote-ref-4)
4. Families shall be calculated as a single person for the present indicator, i.e., the family shall be comparable to a unique individual. [↑](#footnote-ref-5)